



## STEM PTSA General Membership Meeting September 19, 2012, Board Room, LWSD Resource Center

### 1. Welcome and Introductions

The meeting was called to order by President Elizabeth Hansford at 6:41 PM.

### 2. Determination of Quorum

A quorum was present; sign in sheets are attached.

### 3. Minutes/Correspondence

The minutes from the June 13, 2012 Charter Meeting were approved as written with the following edit: Jane Dulski's name was corrected under the motion to add an Advocacy position.

### 4. Treasurer's Report – Natalie Allenspach

The ending balance as of September 19, 2012 is \$1,037.50. The Treasurer's report is attached.

### 5. New Business

#### a) Amendment of Budget

A motion was made by Natalie Allenspach to rename the budget line item "Main Fundraiser – Pass the Hat" to "Main Fundraiser – Family Contribution". Motion was seconded. Motion passed.

Natalie Allenspach explained why she added a "WA State PTA Dues" and a "Lake Washington PTSA Dues" item under Administrative Expenses. A motion was made by Jane Dulski and seconded to remove these new line items from the budget. They were already accounted for under "Member Dues to WS & LW" under PTSA Unit Assessments. Motion passed.

A motion was made by Natalie Allenspach to add a "Refunds" line item under Income for bank fee refunds. The motion was seconded. However after some discussion, Byron Shutz proposed to show bank fee refunds in the "Expenses" line under "Bank Fees & Charges". After further discussion, the motion was withdrawn.

A question was asked about why a PTSA First Day Field Trip line item for food expenses is not included and deducted in the budget. The members were told that when the reimbursement forms for this field trip come in, the expense will then go in under the Community Building budget line, which is a "catch all" for activities fostering the STEM Community. At the time there were no funds available to be reimbursed.

Members were also informed that the STEM PTSA received a "baby gift" \$1000 donation from the LWPTSA Council to get the STEM PTSA started up.

#### b) Standing Rules

The original Standing Rules were approved at the Charter Meeting. The motion was made by Jane Dulski to amend the Standing Rules to reflect the State identifier, membership fee change, incorporation and name changes for committees. The motion was seconded. The motion passed. This is the detailed list of changes:

- The STEM PTSA number 2.8.105 was added in the title and in Article 1.
- The membership fee was amended from \$20 to \$25 in Article 2.
- Articles 4 and 5 were combined and the incorporation date of July 31, 2012 added.
- The registration number 33046 was added in Article 5.
- In Article 15, the Enrichment Committee was renamed to *STEM Community Education Programs*, the Community Committee to *STEM Community Building*. The Fundraising Committee was stricken.

#### c) Advocacy – Byron Shutz

All PTSA Members were encouraged to visit the WSPTA website at <http://www.wastatepta.org/>

Ways to learn more about Advocacy via Washington State PTSA include the following information to sign up for at the WSPTA website:

- Sign up to receive WSPTA Grassroots Newsletter
- Sign up to receive Email Action Alerts (goes to Legislature)
- Email Byron Shutz to be added to his advocates email distribution list

All PTSA members were encouraged to take the WSPTA Issues Survey, which closes Sep. 30<sup>th</sup>, so that in October the association can prioritize issues for the Legislative Assembly. They are looking at prioritizing 18 recurring and new issues for 2013-14.

The PTSA members were also encouraged to register to vote for and to participate in the election on Nov 6<sup>th</sup>, 2012.

More information about election items can be found at [www.kingcounty.gov/elections/currentelections/](http://www.kingcounty.gov/elections/currentelections/). Statewide measures include three initiatives, one referendum, and two advisories.

WSPTA Board has offered endorsements on 2 initiatives:

No on I-1240 to allow Charter Schools – cited local accountability issues

No on I-1185 for 2/3 supermajority in legislature to raise a tax

LWCLC: The all-volunteer Lake Washington Citizens Levy Committee requests help in preparing for the 2014 LWSD levy and bond measures. Talent, dollars as well as community support are needed. All PTA units in LWSD will be asked to consider contributing annually a minimum of 3% of their non-pass-through revenue to the Levy Committee promotional.

The 2014 measures will be substantial as they address:

- the next phase of the planned modernizations,
- the continued growth in District enrollment,
- the investments in future-ready curriculum and technology, and
- the renewal of the local 4-year Education Programs and Operation Levy.

**d) Recruiting Committee Members – Lisa Oratz**

Byron Shutz was introduced as Advocacy chairperson, Christina Ferreira as chairperson for STEM Community Building. STEM PTSA needs people to volunteer for the remaining open committee positions.

Committee descriptions were presented, while a sign-up sheet for committee work was passed around. Attendants were encouraged to go the STEM PTSA website and take a survey to express their interests. Anyone may also contact Jon Clark or Lisa Oratz.

It was explained that Cindy Duenas requested volunteers to provide snacks for the 9<sup>th</sup> graders on Wednesdays. It was determined by Elizabeth Hansford that snacks will not be reimbursable expense. The topic will be explored further by the STEM PTSA.

**e) General Discussion / Brainstorming of Ideas**

Discussion and questions ensued about the school. The board members did their best to answer questions if the answer was known. A straw poll was taken to assess parent interest in having a Curriculum Night sooner rather than wait until the school is open in December. All but two of the people present felt an immediate need for a Curriculum night. The President will share this result and the discussion with Principal Duenas.

**Other Announcements**

STEM BLAST: Parents can email the STEM High School Office Manager, Lili Hughes, at [lhughes@lwsd.org](mailto:lhughes@lwsd.org) to add their email to the STEM BLAST distribution list.

Washington State PTA has funding for two delegates to attend conference.

Elizabeth Hansford, PTSA President, is filling the webmaster role right now.

**Donation and Matching**

- Parents were encouraged to pay the Family Contribution.
- Parents were asked to indicate on the donation form if they work for companies that match donations.
- Some companies will not match to STEM PTSA, however, will match donations to the school. Make sure to specify "STEM High School" when submitting to the Lake Washington School District.

**Membership Campaign**

- A Membership Committee chair is needed.
- It was suggested to hold a STEM PTSA Membership drive during Curriculum Night.



# MINUTES

The meeting was adjourned at 8.30 pm.

Anja Rettig

STEM PTSA Secretary 2012-13

# Draft